Flexible tariff - Change Management Process - program details outside of tariff Division & Program **Rocky Mountain Power & DSM** Advisory Commission Office web site program administrator Group Change required * Incentive amount * Eligible equipment * Eligible services * Qualifications Prepare change analysis, including: * Measure level cost effective analysis Program level cost effective analysis Measure costs kVvn Savings * Qualifications * Incentive levels Provide change analysis information to DSM Advisory Group (including Division, Office and Commission staff through advisory group) and request comments Post "incentives/qualifications/dates/etc. for this measure under review - may affect your project - verify offer and timelines before you proceed" language on program web site and provide to utility and program administrator call center staff Comments require Y re-analysis, i.e, cost N effectiveness? 7-21 days * Incorporate comments as appropriate **Develop final change** Post change notice on web site 45 days notice for change posted on web site and provided to utility and program administrator call center staff Company provides advice filing to Commission 45 days Implement changes * intent is to allow 21 days for comment process prior to posting change notice unless circumstances dictate otherwise.