

**Minutes of a Regular Meeting of the Board of Directors  
MOON LAKE ELECTRIC ASSOCIATION, INC.**

Roosevelt, Utah

May 10, 2017

The meeting was called to order at 10:00 a.m., and the following members were present:

Tamara Vincent – Board President  
Tommy Olsen  
Paul Tanner  
Jeff Henderson  
Stewart Olsen  
Gregory Miles  
Brad Casto

Also present were Grant J. Earl, General Manager/CEO, Alan Haslem CFO, and Yankton Johnson HR/PR Manager who recorded the minutes of the meeting.

The invocation was offered by Stewart Olsen.

Upon review, motion was duly made and seconded to approve the Board agenda, and the motion carried.

Upon review, motion was duly made and seconded to approve the Minutes of the Meeting held April 12, 2017, and the motion carried.

The Account Write Off list for March and April was reviewed and approved, upon motion duly made and seconded, and the motion carried. Jared Griffiths entered the room.

The proposed modifications to the Line Extension Policy was reviewed and approved, upon motion duly made and seconded, and the motion carried. (See Attachment for the revised modifications)



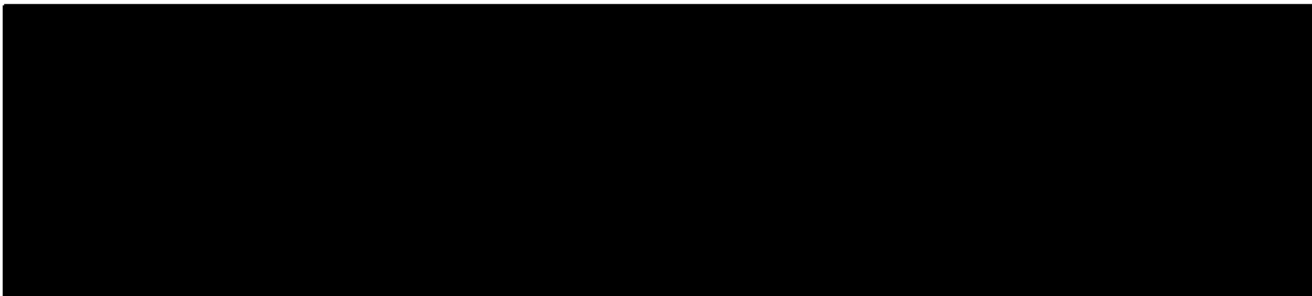
Paul Tanner, Secretary-Treasurer

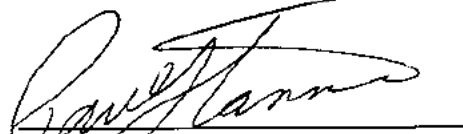


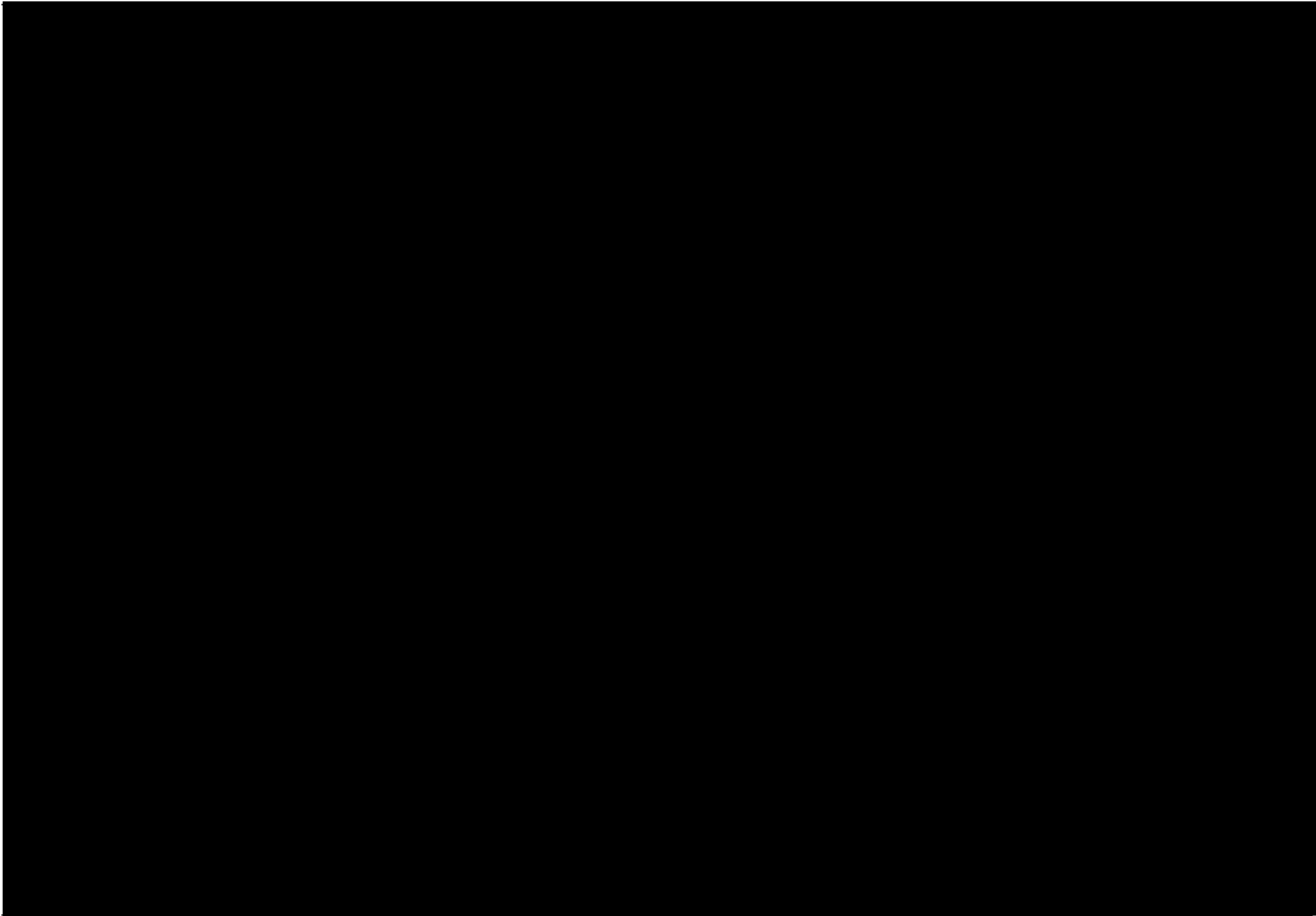
The March Financial report was presented by Alan Haslem.

The membership list for April was reviewed.

The IT&S Report for March was reviewed and discussed. Alan Haslem and Jared Griffiths exited the room.



  
Paul Tanner, Secretary-Treasurer

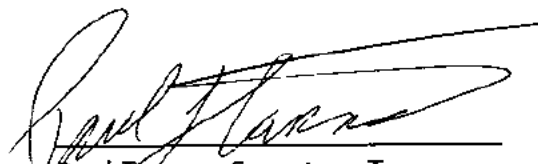


Yankton reported on the 2017 annual meeting.

President Vincent called for Member Association Reports. Grant and Stewart reported that they have not had a DG&T meeting since the last MLEA board meeting.

Grant shared thank you cards from our members.

The next Board Meeting will be held on June 21<sup>st</sup>, at 10:00 a.m.



Paul Tanner, Secretary-Treasurer

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MOON LAKE ELECTRIC

## MEMORANDUM

Date: May 11, 2017

To: MLEA Employees

From: M. Jared Griffiths, P.E.

Yesterday during Moon Lake Electric Association's meeting of the Board of Directors, several modifications were reviewed and implemented that affect the current line extension and service request policies. The policy changes that were approved are made effective today May 11, 2017.

Summary of changes approved.

1. Effective immediately there will be a non-refundable staking fee charged for all new service requests, including service upgrades. The cost for small general services will be \$50.00 and for large services, the cost will be \$150.00. These fees will be due and paid prior to performing any staking functions for services.
2. All construction jobs estimated up to \$5,000.00 will be considered firm costs and will not be eligible for refund, unless the job is not built as staked. All estimates above \$5,000.00 will be eligible for refund if actual costs are less than estimate. MLEA personnel will evaluate all of these conditions and determine if an appropriate refund is due to the customer. Eligible refunds are subject to individual line extension agreement terms and conditions.
3. Effective immediately, MLEA will no longer offer pro-rate payments for new construction after May 10, 2017. If there is an existing agreement in place that is signed by the consumer, received by MLEA and includes full payment of the job, then the pro-rate will be honored for the 5-year period.
4. Any service upgrades that are requested will now have a fixed credit amount for transformers that are to be changed out. Overhead transformers will receive a \$500.00 credit and pad mount 1 phase transformers will receive \$1000.00 credit. 3 phase units will be determined on a case-by-case basis.
5. MLEA will no longer offer construction financing for line extensions.
6. MLEA will no longer offer service upgrade waiver to the next size of service. All upgrades shall be paid by the consumer.

*M. Jared Griffiths*