To file a Water Rate Case with the Public Service Commission (PSC)

(*Prepared by the Utah Division of Public Utilities (DPU)*)

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Section
1

Checklist to File a Request for a Rate Increase with the PSC

To assist you, the DPU has prepared this checklist and interactive PDF file based on the requirements in ***Utah Admin. Code R746-700-50, Information for a General Rate Case Application for a Water Corporation.***

For more filing requirements, go to the PSC website at: https://psc.utah.gov/psc-filing-requirements/

✔ At least 30 days before filing a general rate case application with the PSC, you must file with the PSC a non-binding notification of your intent to file a request to raise rates and the anticipated filing date of the application. The notification should be emailed to the PSC at psc@utah.gov.

✔ The Applicant must be current with all filing requirements. If the applicant is not in compliance, the applicant must first submit all missing Annul Water Reports prior to submitting a general rate case application.

1. Name of applicant (Company name): Wanship Water Company, LLC

2. Principal office address, phone number, and email address:

   Address: 5000 Old Meadow Ln.

   Address: ________________

   City: Park City State: UT ZIP: 84098

   Phone: (801) 815-4663 Email: grady@wincre.com

3. Contact Person:

   Phone: (801) 815-4663 Email: grady@wincre.com

Section 2

General Information Needed

Please provide the answers to the following questions on this form. Provide attachments as requested.

☑ Submit your latest Division of Drinking Water Certification/Report. **(Requires Attachment)**

☑ Certificate of Public Convenience and Necessity (CPCN) number granted by the PSC: 1925

Note: The CPCN number can be found on your Annual Water Report filed with the PSC.

☑ Date the utility started operation: 01/01/1979

☑ The number of connections approved, and the current area served may be shown by the service area map. **(Requires Attachment)**

(*This information should be in your CPCN or in your Drinking Water Report.)*

☑ The officers and directors (or partners) of the applicant are as follows:

Name	Title	Phone #	Email
Grady Kohler	President	(801) 815-4663	grady@wincre.com
Sophy Kohler	partner	(435) 901-0963	sophy.s.miles@gmail.com

☐ Associated companies (if any).

☑ Attach a copy of your current tariff. **(Requires Attachment)**

Section **3**

Engineering Information Needed

Please provide the following information.

1. Source of water supply:

   Well located on summit county parcel number NS-238-1

2. Information for all wells (general description):

   Well located in a pump house at 40.79557, -111.40679

3. Mains and meters information:

   One meter on a 4" line as it comes out of the pump.

4. Reservoirs information:

   One cement holding take.

5. Storage capacity:

   45,000 gallons.

6. List any disruption in service in the past two years and the remedy to correct it:

   Every summer the sytem will not keep up with demand. Also several repairs of the years have resulted in disruption. Temporty fixes have been made, but the system is in need of several upgrdess.

7. Briefly describe the water system's overall service history:

   Only the necessary repairs to keep it running have been made. No upgrades to efficiencies or capital improvements.

8. Briefly list any significant additions or improvements in the last five years:

   New clorinator added about a year ago, old one broke.

9. Briefly list any anticipated major additions or improvements in the last five years:

   Next 5 Years: new well pump and house at the upper well located near the holding tank, upgrades to existing well house to keep it from freezing, all new controls, new electrical service, need for a new lower pump house and storage and may need a larger holding tank

10. Describe any efforts the Company has undertaken to encourage conservation:

    Communication to uses to conserve water.

11. Is secondary water distributed through the culinary system? If "yes," please explain:

    Only culinary but people do use it from time to time to water lawns.

Section
4

Accounting and Financial Data

Please provide the prior two complete years and current information up to the date of the general rate case. Please provide attachments as requested.

✔ Contact information for any accountant used by the utility or used to prepare this rate case:

Phone: (801) 815-4663 Email: Grady@wincre.com

✔ 1. Copies of the General Ledger or equivalent. (If you do not have a general ledger, please describe how your accounting system works on a separate page.)

(Requires Attachment)

✔ 2. Copies of the Balance Sheet or equivalent. (The Balance Sheet should be in the same or similar format as the Balance Sheet on your Annual Water Report. The reported numbers should match your Annual Water Report.)

(Requires Attachment)

✔ 3. Copies of the Income Statement or equivalent. (The Income Statement should be in the same or similar format as the Income Statement on your Annual Water Report. The reported numbers should match your Annual Water Report.)

(Requires Attachment)

✔ 4. Pro Forma Income Statements, to include:

a. the prior two years of revenues and expenses, and

b. the projected revenues and expenses for the next two years.

The Pro Forma Income Statement should be in the same or similar format as the Income Statement on your Annual Water Report. **(Requires Attachment)**

✔ 5. A copy of the utility's check register or equivalent. (Bank statements may be needed upon request.) **(Requires Attachment)**

✔ 6. Billing documentation/reports tied back to the tariff rates. **(Requires Attachment)**
Billing documentation ensures that the rates listed on your approved tariff are used.

☑ 7. Please provide for each piece of your utility property, plant, and equipment. *(Note: This is your depreciation schedule. The tab labeled 'Assets and Depreciation (INPUT) on your Annual Water Report contains all the required information.)*

a. Acquisition date
b. Acquisition price or cost
c. Salvage value
d. Expected useful life
e. Annual depreciation amount per asset
f. Accumulated depreciation per asset and reconciled to the total accumulated depreciation amount to the most recent Annual Report. (If these amounts do not match the most recent Annual Report, provide detailed explanations for any needed adjustments.)

(Requires Attachment)

☑ 8. If an asset was donated, provide the amount applied to Contribution in Aid of Construction (CIAC) per each asset. The amount should match the line item in your depreciation schedule.

(Note: Since CIAC can be confusing if you are not familiar with it; the Division can assist you during the rate case process to ensure that it is correctly accounted for.)

(Requires Attachment)

☑ 9. Projected future asset purchases for the next three years, providing the estimated acquisition date and price.

(Requires Attachment)

☑ 10. Information on all Notes Payable, Loans, and other Obligations. This includes all outstanding debt and any Company debt retired within the past two years, including:

a. Interest rate
b. Beginning date
c. Date of last scheduled payment (the Loan pay-off date)
d. Amount of payment

(Requires Attachment)

Section 5

Customer Notification Information

Please provide a copy of any correspondence sent to customers notifying them that the utility is seeking a rate increase.

☑ **(Requires Attachment)**

Section 6

Narrative/Testimony

In addition to the above information, the Company should include a Narrative/Testimony containing the following information:

✔ **(Requires Attachment)**

a. The full legal name of the water Company.
b. The number of connections the water Company has been approved for.
c. The number of connections and standby customers the Company has now.
d. A statement that the Company is seeking a rate increase.
e. The new rates and fees the Company is seeking.
f. An explanation of why the Company is seeking a rate increase.
g. The last time the Company filed for a rate increase.
h. A chart listing all rates. Charges and fees contained in the Company's currently approved tariff with a column showing all rates, charges, and fees for which it proposes changes. To assist you determining new rates, the DPU has included an EXCEL form titled Expense & Rate Template INPUT. A SAMPLE Expense & Rate Template is provided to assist you in completing the INPUT form.
i. Any additional information the Company deems important.

Other items to remember:

- Your narrative/testimony should be in MS WORD.
- Documents must be filed in original format.
- Your attachments must be in MS WORD or MS EXCEL. Most accounting programs have the option to save its data to MS EXCEL; please use this option.
- A filing is not complete until all required copies are provided to the PSC via email at psc@utah.gov.

Note: *Filings with the PSC are public documents and will be published on the PSC's website. Sensitive information should be redacted in your filing. The PSC will need unredacted information for its review but will not file the unredacted information publicly.*